



**A G E N D A**  
for the  
**COMMITTEE OF ADJUSTMENT**

Friday, February 19<sup>th</sup>, 2021

**1:00 p.m.**

at

Via Zoom - Township of The Archipelago Council Chamber  
9 James Street, Parry Sound, ON P2A 1T4

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1. **MEETING CALLED TO ORDER**

2. **APPROVAL OF AGENDA**

21-02-ADJ-

**NOW THEREFORE BE IT RESOLVED** that the agenda for the February 19<sup>th</sup>, 2021, Committee of Adjustment hearing be approved.

3. **DISCLOSURE OF CONFLICT OF INTEREST**

4. **ADOPTION OF MINUTES**

21-02-ADJ-

**NOW THEREFORE BE IT RESOLVED** that the minutes of the Committee of Adjustment hearing held on January 22<sup>nd</sup>, 2021, be approved as circulated.

Pages: 1 – 5

5. **DELEGATIONS**

Nil

**6. HEARING OF APPLICATIONS**

- i) **WILKIN, Alison – Application No. A02-21**  
Part of Island 681A, being Summer Resort Location CT131, including Part 1 on Plan 42R-18228, designated as Parcel 7026 PSNS, in front of the Geographic Township of Harrison

**CIVIC ADDRESS: 10 A681 Island, The Archipelago**

Pages: 6 - 20

**PURPOSE AND EFFECT OF THE APPLICATION:**

The owner is seeking relief from Section 6.1.3 f) Minimum Side Yard Setback, of the Township's Comprehensive Zoning By-law No. A2000-07, as amended, which stipulates that the Minimum Side Yard Setback is 6 metres (20 feet).

The purpose of the proposed application is to permit a variance of 4.63 metres (15.2 feet) from the Minimum Side Yard Setback. The effect of the proposed variance would be to allow the construction of a 26.76 square metre (288 square feet) bedroom/bathroom addition and a 13.38 square metre (144 square feet) screened porch addition onto the existing 95.85 square metre (1032 square feet) main cottage, which will have a setback of 1.37 metres (4.5 feet) from the side lot line that abuts Crown land.

**7. CORRESPONDENCE**

Nil

**8. UNFINISHED BUSINESS**

Nil

**9. ADMINISTRATION**

Nil

**10. ADJOURNMENT**

**NOW THEREFORE BE IT RESOLVED** that the Committee of Adjustment hearing of February 19<sup>th</sup>, 2021, be discontinued at \_\_\_\_\_ .

**MINUTES**  
of the  
**COMMITTEE OF ADJUSTMENT HEARING**  
for the  
**TOWNSHIP OF THE ARCHIPELAGO**  
held on  
**Friday, January 22, 2021**  
at  
**The Township of The Archipelago's Council Chamber**  
**Via Zoom – 9 James Street, Parry Sound, ON P2A 1T4**

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**MEMBERS PRESENT:**

P. Frost – Chair  
G. Andrews  
L. Emery  
E. Manners  
S. Sheard  
D. Ashley  
A. Barton  
B. Liverance  
I. Mead  
G. Walker

**STAFF PRESENT:**

C. Henderson, Secretary-Treasurer  
J. Nawroth, Assistant Secretary-Treasurer

**APOLOGIES:**

NIL

**1. Meeting Called to Order**

The meeting was called to order at 1:00 p.m.

**2. Approval of Agenda**

**Resolution 21-01-ADJ-01**

Moved by G. Walker  
Seconded by B. Liverance

**NOW THEREFORE BE IT RESOLVED** that the agenda for the January 22<sup>nd</sup>, 2021 Committee of Adjustment hearing be approved as circulated.

**Disposition Carried**

**3. Disclosure of Conflict of Interest**

NIL

**4. Adoption of Minutes**

**Resolution 21-01-ADJ-02**

Moved by L. Emery  
Seconded by S. Sheard

**NOW THEREFORE BE IT RESOLVED** that the minutes of the Committee of Adjustment meeting held on December 11<sup>th</sup>, 2020, be approved.

**Disposition Carried**

**5. Delegations**

Nil

**6. Hearing of Minor Variance Applications**

- i) **DeJONG, Patricia & Everett – Application No. A13-20**  
Part of Broken Lot 4, Concession 7, being Summer Resort Location JF1 and Part 1 on Plan 42R-17531, in the geographic Township of Cowper

**CIVIC ADDRESS:** 91 Georgian Bay Water, The Archipelago

**PURPOSE AND EFFECT OF THE APPLICATION:**

The owners are seeking relief from Section 6.1.3 h) Maximum Height, of the Township's Comprehensive Zoning By-law No. A2000-07, as amended, which stipulates that the Maximum Height of a main dwelling located in Ward 3 is 6 metres (20 feet).

The purpose of the proposed application is to permit a variance of 1.5 metres (4.9 feet) from the Maximum Height of 6 metres (20.0 feet). The effect of the proposed variance would be to allow the construction of a main dwelling having a ground floor area of 134.52 square metres (1448 square feet), a total floor area of 213.3 square metres 2296 square feet), and a maximum height of 7.5 metres (24.6 feet).

The owner has stated that it is not possible to stay within the 6-metre maximum height due to the contour of the land.

Cale Henderson; Secretary Treasurer, explained the nature of the application. The owner; Mr. Everett DeJong attended in support of the application.

### **Resolution 21-01-ADJ-03**

Moved by D. Ashley  
Seconded by G. Andrews

**Now Therefore Be It Resolved** that Application No. A13-20, to permit a variance of 1.5 metres (4.9 feet) from the Maximum Height of 6 metres (20.0 feet), to allow the construction of a main dwelling having a ground floor area of 134.52 square metres (1448 square feet), a total floor area of 213.3 square metres 2296 square feet), and a maximum height of 7.5 metres (24.6 feet), be approved, subject to the following conditions:

- a) that building permits for these works be secured within 2 years from the date of the decision , and
- b) that vegetation be maintained to assist with screening.

### **Disposition Carried**

- ii) **PHILP, Lawrence – Application No. A16-20**  
Part Lot 17, Concession 12, being Part 3 on Plan PSR-794 and Part 3 on Plan 42R-9969, designated as Parcel 12842 PSSS, in the geographic Township of Conger

**CIVIC ADDRESS:** 375 Blackstone-Crane Lake Road, The Archipelago

### **PURPOSE AND EFFECT OF THE APPLICATION:**

The applicant is seeking relief from Sections 5.1.2 ii)a) Accessory Structures – Residential and 7.1.3 f) Minimum Side Yard Setback, of Comprehensive Zoning By-law No. A2000-07, as amended, which stipulate that accessory buildings shall not exceed 5 metres in height, and that the minimum side yard setback is 6 metres.

The purpose of the proposed application is to permit a variance of 0.46 metres (1.5 feet) from the maximum height of 5 metres, and a variance of 4 metres (13.1 feet) from the minimum side yard setback of 6 metres (20 feet). The effect of the proposed variance would be to permit the construction of a 13.7 square metre (147.5 square feet) accessory building being 5.46 metres (17.9 feet) in height and having a side yard setback of 2 metres (6.6 feet).

Cale Henderson; Secretary Treasurer, explained the nature of the application. The owner; Mr. Lawrence (Larry) Philp attended in support of the application.

### **Resolution 21-01-ADJ-04**

Moved by I. Mead  
Seconded by A. Barton

**Now Therefore Be It Resolved** that Application No. A16-20, to permit a variance of 0.46 metres (1.5 feet) from the maximum height of 5 metres, and a variance of 4 metres (13.1 feet) from the minimum side yard setback of 6 metres (20 feet) to allow the construction of a 13.7 square metre (147.5 square feet) accessory building being 5.46 metres (17.9 feet) in height, and having a side yard setback of 2 metres (6.6 feet), be approved, subject to the following condition:

- a) that building permits for these works be secured within 2 years from the date of the decision.

### **Disposition Carried**

#### **7. Correspondence**

NIL

#### **8. Administration**

##### **i) Appointment of Chair and Acting Chair**

Chair Peter Frost opened the floor to nominations for Chair and Acting Chair. Peter Frost was nominated for Chair and Earl Manners was nominated for Acting Chair. No additional nominations were made. The nominations were carried unanimously by a roll call and voting of the members.

### **Resolution 21-01-ADJ-05**

Moved by L. Emery  
Seconded by B. Liverance

**NOW THEREFORE BE IT RESOLVED** that pursuant to Section 44(7) of the Planning Act, R.S.O. 1990, c.P.13, as amended, by a majority vote of the members present, Peter Frost is elected as Chair, and Earl Manners is elected as Acting Chair of The Committee of Adjustment for the Township of The Archipelago for the year 2021.

### **Disposition Carried**

Grant Walker asked staff about members not having to affix their signatures to each individual Decision of the Committee of Adjustment. Jane Nawroth explained that legislation has been passed for virtual meetings to be held and to allow for alternative means of certifying the decisions. Ms. Nawroth explained that she includes the type-written name of each ratifying member, on every decision of the Committee. That decision is certified in the Notice of Decision, which accompanies each Decision of the Committee. Mr. Walker asked if electronic signatures could be used. Bert Liverance agreed. Mr. Henderson and Ms. Nawroth said they would look into the matter for future meetings.

**9. Unfinished Business**

NIL

**10. Adjournment**

**NOW THEREFORE BE IT RESOLVED** that the Committee of Adjustment meeting of January 22<sup>nd</sup>, 2021, be discontinued at 1:43 p.m.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SECRETARY-TREASURER

\_\_\_\_\_  
DATE



**TO:** Chair Frost and Members of the Committee of Adjustment  
**FROM:** Cale Henderson, Manager of Development & Environmental Services  
**DATE:** February 19, 2021  
**RE:** Minor Variance Application No. A02-21 (WILKIN, Alison)  
**LOCATION:** Part of Island 681A, being Summer Resort Location CT131, including Part 1 on Plan 42R-18228, designated as Parcel 7026 PSNS, in front of the Geographic Township of Harrison

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**RECOMMENDATION**

Staff recommends that Application No. A02-21 be approved.

**PROPOSAL**

The owner is seeking relief from Section 6.1.3 f) Minimum Side Yard Setback, of the Township's Comprehensive Zoning By-law No. A2000-07, as amended, which stipulates that the Minimum Side Yard Setback is 6 metres (20 feet).

The purpose of the proposed application is to permit a variance of 4.63 metres (15.2 feet) from the Minimum Side Yard Setback. The effect of the proposed variance would be to allow the construction of a 26.76 square metre (288 square feet) bedroom/bathroom addition and a 13.38 square metre (144 square feet) screened porch addition onto the existing 95.85 square metre (1032 square feet) main cottage, which will have a setback of 1.37 metres (4.5 feet) from the side lot line that abuts Crown land.

The owner has stated that the west side of the cottage is the only location for the addition, as the septic system is located behind the existing main dwelling.

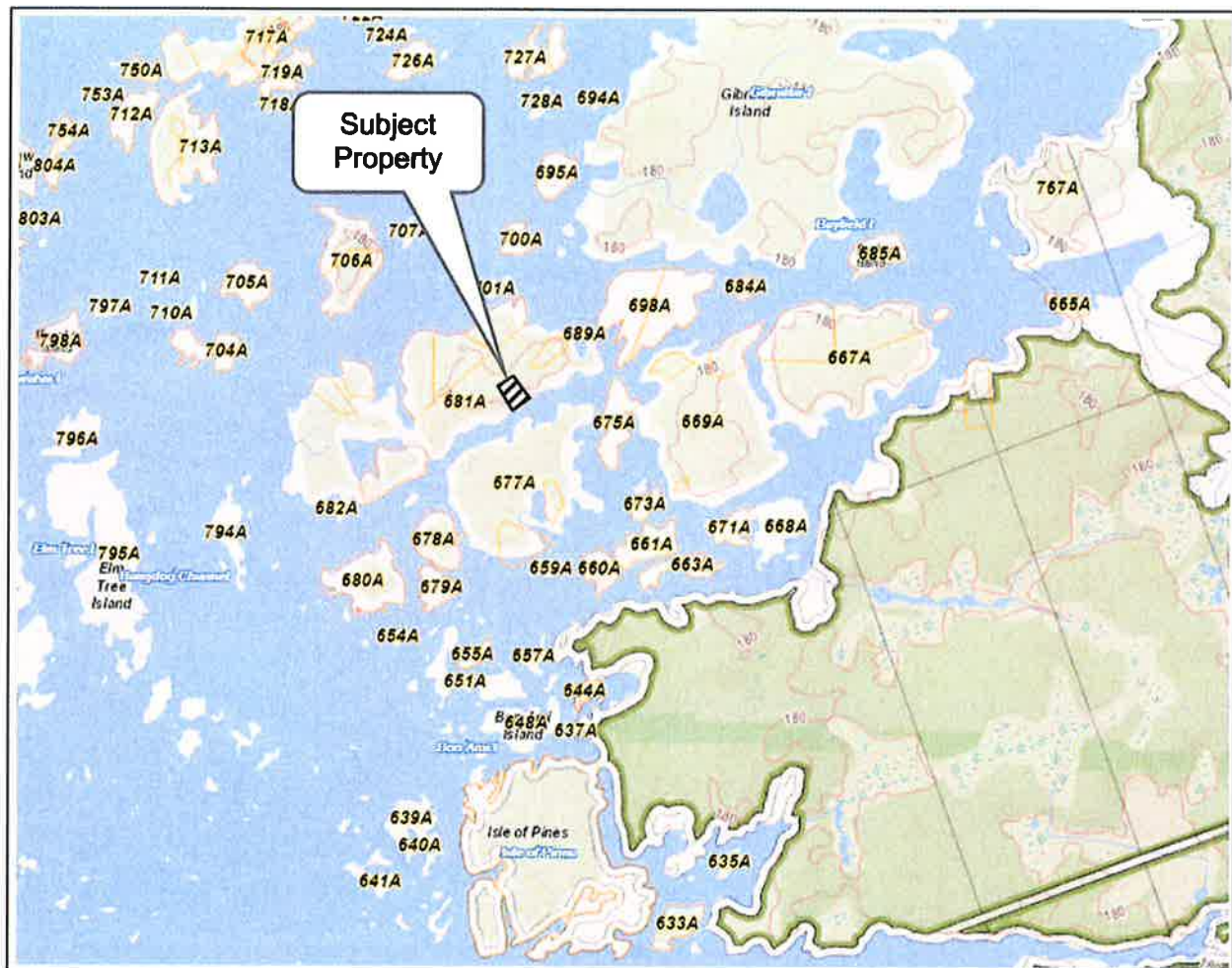
	<b>Required</b>	<b>Proposed</b>	<b>Variance</b>
<b>Side Yard Setback</b>	6.0 metres (19.7 feet)	1.37 metres (4.5 feet)	4.63 metres (15.2 feet)

A copy of the application is attached as Appendix 'A', and a site plan & sketches are attached as Appendix 'B'.

## PLANNING INFORMATION

Official Plan Neighbourhood:	Bayfield Nares
By-law No. A2000-07:	Coastal/Island Residential (CR)
Existing Uses:	Residential
Property Size:	0.36 hectares (0.88 acres)
Frontage:	47 metres (153 feet)
Access:	Water

## LOCATION MAP



## ANALYSIS

### Property Characteristics

The subject property is located on the south side of Island 681A, fronting a narrow unmarked channel. Island 681A is located off the main channel (Hangdog Channel), southwest of Gibraltar Island, in the centre of the Bayfield-Nares Neighbourhood. The property is 0.36 hectares (0.88 acres) in area and has 47 metres (153 feet) of frontage, which is relatively small. The property is surrounded by Crown land and currently contains a modest cottage, sleeping cabin and accessory structures.

### **Planning Act Requirements**

When considering this application, the Committee must consider the four tests as outlined in Section 45(1) of the Planning Act, R.S.O. 1990, as amended, which states that the Committee be of the opinion that the variance:

- a) is minor in nature;
- b) is desirable for the appropriate development or use of the land, building or structures;
- c) maintains the general intent and purpose of the Zoning By-law; and,
- d) maintains the general intent and purpose of the Official Plan;

The application must meet all of the above tests.

#### **i) Official Plan**

The Official Plan recognizes the importance of the waterfront area to the Township with the goal to preserve the unique and high quality of the natural environment which leads to an experience that is aesthetically appealing to the property owners and visitors who use the area. In this regard, Section 14.23 of the Township's Official Plan states:

*'The aesthetics of the Township's waterfront lands will be preserved using detailed land use regulations and control during the consent, subdivision, site plan and building application processes. Principles that will be applied to afford a measure of aesthetic control will include: screening, setbacks and building locations.'*

Further, Section 14.25 states:

*'New buildings and structures will be sited to minimize their impact on existing development so that maximum privacy is provided.'*

With respect to these two policies, the proposed addition is on the west side of the existing cottage. Although the distance from the side lot line is proposed to be 1.37 metres (4.5 feet), the lands to the west are Crown land. The nearest neighbour is on the east side of the property, and there will be no impacts to privacy or aesthetics. Further, the existing cottage is setback approximately 19.5 metres (64 ft) from the water, which helps to limit any visual impacts.

#### **Conclusion**

The variance from the side yard setback will have a minimal impact on the aesthetics of the area, and will have no impacts on the surrounding area. Overall, the proposed variance appears to maintain the intent of the Official Plan.

#### **ii) Zoning By-law**

The subject property is located within the Coastal/Island Residential (CR) Zone of Comprehensive Zoning By-law No. A2000-07, as amended. The proposed addition, other than the proposed setback of 1.37 metres (4.5 feet), would appear to comply with all other provisions of the Zoning By-law.

The purpose of a side yard setback is to ensure there is a buffer and privacy from the development on one lot, to the built form on an abutting property. As previously indicated, the lands to the west are Crown land and there will be no significant impacts due to the reduced side yard setback.

Conclusion

The variance appears to maintain the general intent of Comprehensive Zoning By-law No. A2000-07, as amended.

**iii) Desirable for Appropriate Development**

The proposed addition is to add a 40.14 square metre (432 square feet) addition onto the existing 95.85 square metre (1032 square feet) cottage. The addition will add a bedroom, bathroom and screened-in porch, accommodating the owner's needs, as they have indicated the cottage will be their permanent residence for 7 months of the year. The addition will result in a cottage with a total floor area of 136 square metres (1464 square feet), which remains well below the maximum allowable size on a lot this size.

The proposed addition will require a review of the existing septic system. The owner has indicated they are planning on replacing the existing system this spring.

Conclusion

As the proposal will allow for the continued use of the existing cottage and meet the owner's needs, without having any significant impacts on the community or adjacent lands, the proposed variance appears to be considered desirable for appropriate development.

**iv) Minor in Nature**

There is no precise definition as to what constitutes minor. Minor is a relative term and must be interpreted in the particular circumstances involved and in conjunction with the other tests.

A reduction in a side yard setback requirement is particularly difficult in a waterfront situation where the lots are not overly wide. In this situation, due to the location of the existing cottage, and the adjacent lands being undeveloped Crown land, the addition does not appear to be impactful.

Conclusion

The proposed development can be considered to be minor in nature.

**CONCLUSIONS – MINOR VARIANCE**

- 1) The requested variance appears to conform to the intent of the relevant Official Plan policies.
- 2) The requested variance appears to maintain the intent of Comprehensive Zoning By-law No. A2000-07, as amended.
- 3) The requested variance appears to be considered to allow for appropriate residential development.
- 4) The requested variance appears to be minor in nature.

Respectfully submitted,



Cale Henderson, MCIP, RPP  
Manager of Development &  
Environmental Services

**APPENDIX 'A'  
APPLICATION**

January 21, 2021  
Application for Minor Variance  
10- A681 Island, Bayfield Inlet  
Alison Wilkin - Owner/Applicant

To Whom it may concern,

I am applying for permission to add a bedroom/bathroom extension to my existing cottage to accommodate my move to making this my permanent residence as I am now working in Pointe au Baril and therefore living at my island residence 7 months a year as is my son who also has been working full time for Doug Wagener in Bayfield Inlet for three years. We currently have two bedrooms in the main cottage however one of those does not have a door or closet and is more of a sitting room. I would like to add a bedroom with a bathroom to accommodate my son and I needing more space while living here full time.

Due to the outline of the existing cottage which has the septic bed in the back, the only side where we would be able to expand is to the west as outlined in the attached drawing and necessitates my request for a minor variance. My property is surrounded by Crown Land, with no neighbours in sight from the structure which limits the impact of this addition on neighbouring properties.

The proposed deck/screened porch attached to the bedroom is to add more level, safe areas for use in an otherwise unused area for myself as I age. (walking/exercise area)

I have also been told that my existing septic system will need to be replaced this coming Spring and would therefore appreciate the opportunity to commence construction on the addition at the same time to make use of the barge having to bring in materials in the most cost effective manner.

Thank you for your consideration of my request. Please let me know if any further information is needed.

Sincerely,



Alison Wilkin

9 James Street  
Parry Sound, Ontario  
P2A 1T4  
Phone: 705-746-4243  
Fax: 705-746-7301  
web: www.thearchipelago.on.ca

### Committee of Adjustment Application

Application for Minor Variance or for Permission  
under Section 45 of the Planning Act  
R.S.O. 1990, c.P. 13, as amended

OFFICE USE ONLY			
Date Received	<u>January 26/21</u>	Complete Application	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Accepted		Applicable Fee Paid	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Application No.	<u>A02-21</u>

#### 1. Applicant / Agent Information

Name of Applicant / Agent

Alison Wilkin

Address

City

IL

Province / State

Postal / Zip Code

Home Phone No.

Business Phone No.

email

#### 2. Owner(s) Information

Name of Owner(s)

Alison Wilkin

Address

same as above

City

Province / State

Postal / Zip Code

Home Phone No.

Business Phone No.

email

Please advise to whom all communication should be directed.  Owner  Applicant / Agent

#### 3. Purpose and Type of Application

Minor Variance from Comprehensive Zoning By-law

Permission to extend a legal non-conforming use

From what section of the Zoning By-law is relief being sought?

What is the nature and extent of the relief being sought?

Why is it not possible to comply with the provisions of the Zoning By-law?

#### 4. Location and Description of the Subject Land (Please provide a copy of the Transfer/Deed of Land)

Assessment Roll Number 4905-140012081030000 Lot  Concession  Island No. A681

Registered Plan of Subdivision No. (if any) Plan No. M- \_\_\_\_\_ Lot No. \_\_\_\_\_

Reference Plan No. (if any) Plan No. 42R- \_\_\_\_\_ Part No. \_\_\_\_\_

Parcel No. 4 Other Description Lot 10 Island A681 Bayfield Inld

Dimensions of Subject Property:

Depth (metres) 56.8 m Frontage (metres) 46.86 Hectares .36

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## 5. Land Use and Zoning

- What was the date of acquisition of the subject land? September 1<sup>st</sup>, 2017
- What are the existing uses of the subject land? Primary residence 7 months/year
- How long have the existing uses been carried out on the subject land? 2 years
- What are the proposed uses of the subject land? Primary residence 7 months/year
- What are the existing uses of abutting properties? Crown Land in all directions
- What is the current Official Plan designation of the subject land? Residential/Seasonal Dwelling
- What is the current zoning of the subject land? \_\_\_\_\_

## 6. Buildings and Structures (on or proposed for the subject land)

EXISTING (List all existing buildings and structures)				PROPOSED DISTANCE FROM LINES (m)				
Building / Structure Type	Date of Construction	# of Storeys / Height	Ground Floor Area (m <sup>2</sup> )	Total Floor Area (m <sup>2</sup> )	Front	Rear	Side	Side
Main Cottage	1975	1	84.7	84.7	19.46	26.82	8.53	N/A
Bunkie	1975	1	17.84	17.84				
Screened Porch	1975	1	11.15	11.15	16.15	N/A	9.14	
Tool Shed	2011	1	5.57	5.57				

PROPOSED (List all proposed buildings & structures)				PROPOSED DISTANCE FROM LINES (m)			
Building / Structure Type	# of Storeys / Height	Ground Floor Area (m <sup>2</sup> )	Total Floor Area (m <sup>2</sup> )	Front	Rear	Side	Side
Bedroom/Bathroom & Screened Porch	1	26.76 +13.38	26.76 +13.38	21.34	31.27	1.37	

## 7. Service Information (check appropriate box)

## Access

- Provincial Highway     Municipal road, maintained all year     Municipal road, maintained seasonally
- Other public road     Right-of-way     Water Access (see below)

If access to the subject land is by private road, or if by "other public road" or "right-of-way", indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

If access to the subject land is by water, describe the parking and docking facilities and the approximate distance of these facilities from the subject land and the nearest public road.

Parking spot and boat slip at Thompson Marine on Hwy 529A, approximately a 10 minute boat ride

7. **Service Information (cont'd)** (check appropriate box)

**Water** (check appropriate box)

- Privately owned and operated individual well     Privately owned and operated communal well
- Lake     Other Means \_\_\_\_\_

**Sewage Disposal** (check appropriate box)

- Privately owned and operated individual septic system     Privy
- Privately owned and operated communal septic system     Other Means \_\_\_\_\_

8. **History**

Has the owner previously applied to the Committee of Adjustment for relief in respect of the subject property?     Yes     No    If yes, please provide Application No., if known \_\_\_\_\_

Is the subject property the subject of an application for approval of a plan of subdivision or a consent?     Yes     No    If yes, please provide Application No., if known \_\_\_\_\_

9. **Plans** (to assist in the preparation of plans, please refer to the attached sample sketch)

Location Plan

Every application shall be accompanied by a location plan, drawn to an appropriate scale, properly dimensioned and showing thereon:

- the boundaries of the parcel of land that is the subject of the application, the part of the parcel that is the subject of the application, the location of all adjacent properties and/or islands, transportation routes, etc.;
- the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge;
- existing and proposed uses on the subject land (e.g. residential, agricultural, cottage, commercial etc.);
- existing uses of all lands within 120 metres (400 feet) of the subject land.

Site Plan

Every application shall be accompanied by a site plan, drawn to an appropriate scale, properly dimensioned and showing thereon:

- the boundaries and dimensions of the subject land and the part that is the subject of this application;
- the location and dimensions of existing and proposed buildings and structures and their distances from lot lines;
- the approximate location of all natural and artificial features on the subject land and adjacent lands that, in the opinion of the applicant, may affect the application, such as railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks, landscaped open spaces, planting strips, parking areas, loading areas, driveways and walkways;
- the existing uses on adjacent lands;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a publicly travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and boat docking facilities used;
- the location and nature of any easement affecting the subject land.

**Additional information, including architectural drawings and elevations, shall be furnished by the applicant at the request of the Township.**

10. **Affidavit or Sworn Declaration**

Dated at the \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

I, Alison Wilkin of the Township of the Archipelago in the  
County/District/Regional Municipality of Parry Sound solemnly declare that all the statements  
contained in this application are true, and I make this solemn declaration conscientiously believing it to be  
true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA  
EVIDENCE ACT.**

DECLARED BEFORE ME at the \_\_\_\_\_ of \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Cale Henderson  
A Commissioner of Oaths

Alison Wilkin  
Signature of Owner or authorized Applicant / Agent

**Cale Henderson, a Commissioner,  
etc., District of Parry Sound, for  
The Archipelago Area Planning Board  
and The Township of The Archipelago.**

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11. Authorizations

**Authorization of Owner(s) for Agent to Make the Application**

If the applicant is not the owner of the land that is the subject of this application, authorization for the agent to make this application, as set out below, must be given. Alternatively, written authorization can be provided on a separate form and submitted with this application. Authorization must be provided by all registered owners of the subject property.

I/We, \_\_\_\_\_, am/are the owner(s) of the land that is the subject of this application and I/we authorize \_\_\_\_\_ to make this application on my/our behalf.

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

**Authorization of Owner(s) for Agent to Provide Personal Information**

If the applicant is not the owner of the land that is the subject of this application, authorization for the agent to provide personal information, as set out below, must be given. Alternatively, written authorization can be provided on a separate form and submitted with this application. Authorization must be given by all registered owners of the subject property.

I/We, \_\_\_\_\_, am/are the owner(s) of the land that is the subject of this application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize \_\_\_\_\_ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or collected during the process of the application.

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

12. **Consent of the Owner(s) to the Use and Disclosure of Personal Information**

All registered owners of the subject property must provide their consent concerning the disclosure of personal information, as set out below.

I/We, Alison Wilkin, am/are the owner(s) of the land that is the subject of this application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

Date Jan. 25/2021 Signature of Owner Alison Wilkin

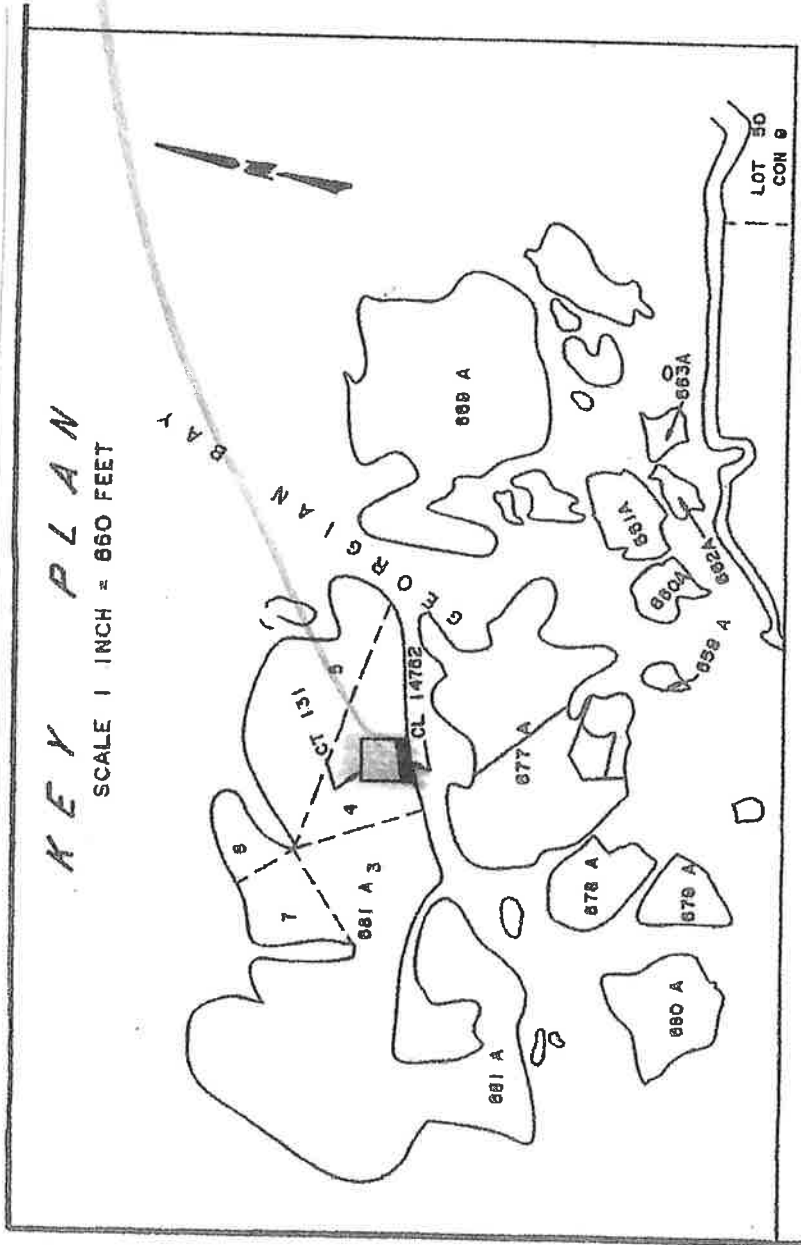
Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

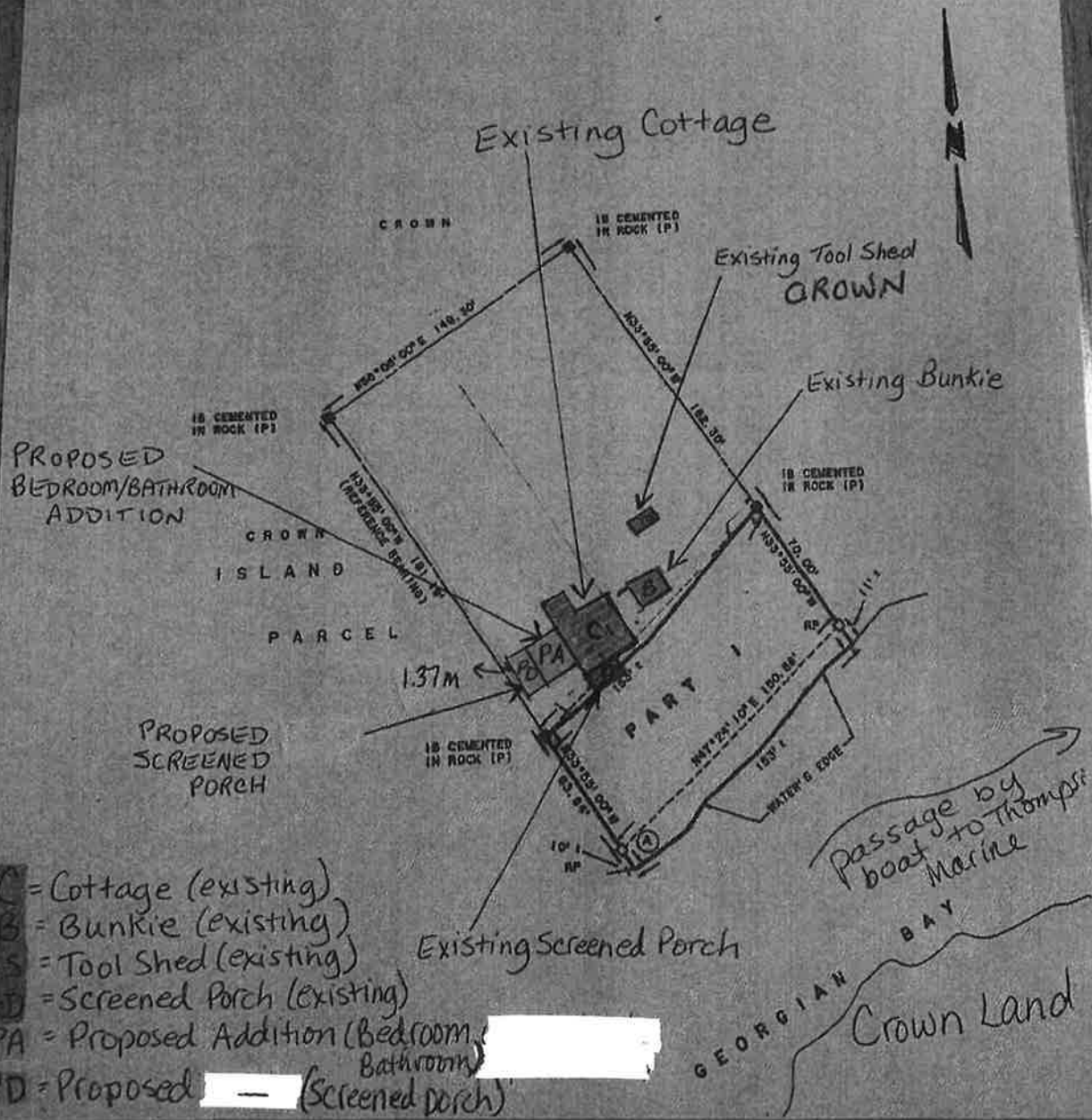
Date \_\_\_\_\_ Signature of Owner \_\_\_\_\_

**APPENDIX 'B'  
SITE PLAN AND  
SKETCHES**

Subject property



10-A681 Island Wilkin Site Plan, January 2021  
Location Plan / Site Plan



**APPENDIX 'C'**  
**CORRESPONDENCE**

**Subject:** Application A01-21

**From:** Liz Wylie

**Date:** 2/11/2021, 5:04 PM

**To:** Cale Henderson <chenderson@thearchipelago.on.ca>

Cale,

We have no concerns about Alison Wilkin's application for a minor variance. It will not impact us at all as we are on the other side of the island ... as long as she doesn't send all the snakes our way! We are excited for her that she is expanding her living space.

Thank you for keeping us informed.

Sincerely,

David and Liz Wylie

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