

# **REVISED AGENDA**

## **REGULAR MEETING OF COUNCIL**



**Friday, October 22<sup>nd</sup> 2021**

**9:15 a.m.**

**Via Zoom Meeting**

**9 James Street, Parry Sound, Ontario**

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To ensure the practice of proper social distancing measures, and to help prevent the spread of COVID-19 in the community, Council Meetings will be held electronically in accordance with section 238 of the Municipal Act, 2001. All Meetings will be recorded, and posted on the Township website for members of the public to view.

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**(Add-on)**

### **1. CALL TO ORDER**

- i) National Anthem
- ii) Approval of Agenda
- iii) Traditional Land Acknowledgement Statement
- iv) Announcement of Public Meetings

❖ **The Committee of Adjustment will meet at 11:00 a.m. to consider 3 applications.**

### **2. DISCLOSURE OF PECUNIARY INTEREST**

### **3. MINUTES OF THE PREVIOUS MEETING**

#### **i) Regular Meeting Of Council**

Pages: 1-7

**21- NOW THEREFORE BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held on September 17, 2021, be approved.

ii) **Committee of the Whole Meeting**

Pages: 8-12

- 21- **NOW THEREFORE BE IT RESOLVED** that the Minutes of the Committee of the Whole Meeting held on September 16, 2021, be approved.

4. **DEPUTATIONS**



5. **CLOSED MEETING**

- 21- **NOW THEREFORE BE IT RESOLVED** that Council move into a CLOSED MEETING at \_\_\_\_\_ a.m./p.m., pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

i) **OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update**

**OPEN MEETING**

- 21- **NOW THEREFORE BE IT RESOLVED** that Council move out of a CLOSED MEETING at \_\_\_\_\_ a.m./p.m.

6. **UNFINISHED PLANNING BUSINESS**

7. **OFFICIAL PLAN/ZONING AMENDMENTS**

8. **CONSENT APPLICATIONS**

9. **SITE PLAN CONTROL**

10. **SHORE/CONCESSION ROAD ALLOWANCES**

11. **CAO REPORT ON COUNCIL DIRECTIONS**

Pages: 13

- 21- **NOW THEREFORE BE IT RESOLVED** that Council receives the October 2021 CAO Report on Council Directions, as distributed.

12. **REPORT OF TASK FORCES/COMMITTEES**

i) **Georgian Cliffs Memorial Park Cemetery Advisory Committee Update**

Pages: 14



• **FINANCE AND ADMINISTRATION**

**i) Infrastructure Ontario's Accelerated High Speed Internet Project**

- 21- **NOW THEREFORE BE IT RESOLVED** that Council authorize the Connectivity Ad Hoc Committee to prepare and send a letter to MPP Norman Miller with regards to the Infrastructure Ontario's Accelerated High Speed Internet Program.

**ii) Benefit Enhancements**

- 21- **NOW THEREFORE BE IT RESOLVED** that Council approve the Healthcare Spending Account administered by Greenshield, as a compliment to the Township's comprehensive benefit package for a total upset limit cost of \$17,083.00 and/or \$589.05 per member, effective January 1, 2022.

**13. CORRESPONDENCE**

**i) Council Correspondence**

Pages: 15-16

- 21- **NOW THEREFORE BE IT RESOLVED** that Council receives the October 2021 Council Correspondence listing.

**14. OTHER BUSINESS**

**i) Christmas Holidays Office Closure**

- 21- **NOW THEREFORE BE IT RESOLVED** that Council authorizes the closure of the Municipal Office from Friday, December 24<sup>th</sup>, 2021 to December 31<sup>st</sup>, 2021, for the Christmas Holidays.

**15. BY-LAWS**

**i) Georgian Bay Mnídoo Gamii Biosphere  
Authorize the execution of a partnership agreement**

Pages: 17-19

- 2021-** Being a by-law to authorize the execution of an agreement between Georgian Bay Mnídoo Gamii Biosphere and the Corporation of the Township of The Archipelago for the provision of environmental services.

**16. QUESTION TIME**

**17. NOTICES OF MOTION**

**18. CONFIRMING BY-LAW**

- 21-** Being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on October 22<sup>nd</sup>, 2021.

**19. ADJOURNMENT**

Corporation of the Township of The Archipelago



**MINUTES  
MEETING OF COUNCIL**

**September 17, 2021  
9 James Street, Parry Sound, Ontario  
Via Zoom Meeting**

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Council Members Present: Reeve:	Bert Liverance	
Councillors:	Greg Andrews	Ward 1
	Laurie Emery	Ward 1
	Peter Frost	Ward 2
	Earl Manners	Ward 3
	Scott Sheard	Ward 3
	David Ashley	Ward 4
	Alice Barton	Ward 4 (arrived at 10:45a.m.)
	Rick Zanussi	Ward 4
	Ian Mead	Ward 5
	Dan MacLeod	Ward 6 (took his seat at 11:59a.m.)

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Cale Henderson, Manager of Development & Environmental Services  
Greg Mariotti, Manager of Operational Services  
Erin Robinson, Chief Financial Officer/Treasurer  
Joe Villeneuve, Manager of Corporate Services

**1. CALL TO ORDER**

The meeting was called to order at 9:17 a.m., and commenced with the signing of the National Anthem, Roll Call, and the Traditional Land Acknowledge Statement.

**2. APPROVAL OF AGENDA**

**21-148**

**Moved by Councillor Mead  
Seconded by Councillor Sheard**

**NOW THEREFORE BE IT RESOLVED** that the September 17, 2021 Revised Council Meeting Agenda, be approved.

Carried.

**3. MINUTES OF THE PREVIOUS MEETING**

**Regular Meeting Of Council – August 20, 2021**

**21-149**

**Moved by Councillor Andrews  
Seconded by Councillor Ashley**

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held on August 20, 2021, be approved.

Carried.

**Committee of the Whole Meeting – August 19, 2021**

21-150

**Moved by Councillor Emery  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Committee of the Whole Meeting held on August 19, 2021, be approved.

Carried.

**Closed Committee Meeting Minutes – June 17, 2021**

21-151

**Moved by Councillor Frost  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** that the Closed Committee Meeting Minutes held on June 17, 2021, be approved.

Carried.

**Special Meeting of Council Minutes – May 27, 2021**

21-152

**Moved by Councillor Ashley  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that the Special Meeting of Council Minutes held on May 27, 2021, be approved.

Carried.

**Closed Council Meeting Minutes – June 18, 2021**

21-153

**Moved by Councillor Zanussi  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Closed Council Meeting Minutes held on June 18, 2021, be approved.

Carried.

**Closed Committee Meeting Minutes – July 15, 2021**

21-154

**Moved by Councillor Sheard  
Seconded by Councillor Andrews**

**NOW THEREFORE BE IT RESOLVED** that the Closed Committee Meeting Minutes held on July 15, 2021, be approved.

Carried.

**Closed Committee Meeting Minutes – August 19, 2021**

21-155

**Moved by Councillor Manners  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Closed Committee Meeting Minutes held on August 19, 2021, be approved.

Carried.

**Closed Council Meeting Minutes – August 20, 2021**

21-156

**Moved by Councillor Emery  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that the Closed Council Meeting Minutes held on August 20, 2021, be approved.

Carried.

**Special Meeting of Council Minutes – September 9, 2021**

21-157

**Moved by Councillor Ashley  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Special Meeting of Council Minutes held on September 9, 2021, be approved.

Carried.

**Special Closed Council Meeting Minutes – September 9, 2021**

21-158

**Moved by Councillor Andrews  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** that the Special Closed Council Meeting Minutes held on September 9, 2021, be approved.

Carried.

**4. CAO REPORT ON COUNCIL DIRECTIONS**

21-159

**Moved by Councillor Emery  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that Council receives the September 2021 CAO Report on Council Directions, as distributed.

Carried.

**5. REPORT OF TASK FORCES/COMMITTEES**

**• FINANCE AND ADMINISTRATION**

**Committee of the Whole (Public Works Chair & Vice Chair)**

21-160

**Moved by Councillor Sheard  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that Council approves the following Committee of the Whole Public Works Chair and Vice Chair appointments for the remainder of the 2018 – 2022 Term of Council;

Public Works: Chair Scott Sheard, Vice Chair Rick Zanussi

Carried.

**Ontario Provincial Police. Parry Sound Community Policing Advisory Committee**

21-161

**Moved by Councillor Manners  
Seconded by Councillor Ashley**

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago hereby appoints Councillor Scott Sheard and Councillor David Ashley as an alternate, to represent the Township of The Archipelago on the Parry Sound Community Policing Advisory Committee for the remainder of the 2018-2022 Term of Council.

Carried.

**West Parry Sound District Museum Board**

21-162

**Moved by Councillor Frost  
Seconded by Councillor Andrews**

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago hereby appoints Reeve Bert Liverance and Councillor Earl Manners as an alternate, to represent the Township of The Archipelago on the West Parry Sound District Museum Board for the remainder of the 2018-2022 Term of Council.

Carried.

**Parry Sound Area Chamber of Commerce Board**

21-163

**Moved by Councillor Mead  
Seconded by Councillor Manners**

**WHEREAS** Councillor Greg Andrews has officially resigned from the Parry Sound Area Chamber of Commerce;

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago hereby appoints Councillor Laurie Emery to represent the Township of The Archipelago on the Parry Sound Area Chamber of Commerce for the remainder of the 2018-2022 Term of Council.

Carried.

• **PLANNING AND BUILDING**

**Shore Road Allowance and Conveyance Administrative Policy**

21-164

**Moved by Councillor Emery  
Seconded by Councillor Zanussi**

**WHEREAS** the Township of The Archipelago's Shore Road Allowance and Conveyance Administrative Policy, set by Council, requires all applicants to obtain approval from adjacent property owners, including the Ministry of Natural Resources (the Crown), with respect to the application and the proposed lot line extensions, as detailed in the application form;

**AND WHEREAS** the Ministry of Natural Resources (the Crown) is currently unable to provide the required approvals at this time;

**NOW THEREFORE BE IT RESOLVED** that Council approves, for the next six months, allowing those Shore Road Allowance and Conveyance Applications with straight line extensions that require the Ministry of Natural Resource's approval to proceed without the said approval.

Carried.

**6. CORRESPONDENCE**

**Council Correspondence**

21-165

**Moved by Councillor Ashley  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that Council receives the September 2021 Council Correspondence listing.

Carried.

**7. OTHER BUSINESS**

**Township of Huron-Kinloss – PSA Test for Men into the Medical Care**



21-166

**Moved by Councillor Manners  
Seconded by Councillor Sheard**

**WHEREAS** Council has received a request for support of a resolution enacted by the Township of Huron – Kinloss and the Town of Cochrane with regards to PSA Tests for men;

**NOW THEREFORE BE IT RESOLVED** that Council of the Township of The Archipelago does hereby endorse the resolutions enacted by the Township of Huron-Kinloss and the Town of Cochrane that request that the Federal and Provincial Governments move to have the prostate blood test (PSA test) be included in the national health care system for men; and that it be made available for all Canadian men at no charge

**FURTHER BE IT RESOLVED** that a copy of this resolution be forwarded to the Right Honourable Justin Trudeau, Prime Minister of Canada; Honourable Doug Ford, Premier of Ontario; Honourable Patty Hajdu, Minister of Health Canada; Honourable Christine Elliott, Minister of Health Ontario; Norm Miller, MPP; North Bay Parry Sound District Health Unit; and member municipalities within the said Health Unit.

Defeated.

**2022 Schedule of Meetings**

21-167

**Moved by Councillor Zanussi  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that Council approves the 2022 Council Meetings schedule.

Carried.

**8. BY-LAWS**

**Ministry of Natural Resources and Forestry – Authorize Public Participation Agreement (WPSGN Imagery)**

2021-47

**Moved by Councillor Manners  
Seconded by Councillor Sheard**

**That By-law 2021-47**, being a By-law to authorize the execution of a Participation Agreement between Her Majesty the Queen in right of Ontario, as represented by the Minister of Natural Resources and Forestry and the Corporation of the Township of The Archipelago.

Carried.

**9. QUESTION TIME**

Councillor Laurie Emery informed Council that a ratepayer approached herself and Councillor Greg Andrews regarding a residential property in Pointe au Baril that was rented out on Airbnb for the majority of the year. Councillor Emery inquired if this property should be zoned commercial based on the frequency it is rented out. Cale Henderson reported that staff is looking into this matter and currently exploring opportunities.

Councillor David Ashley inquired about the zoning by-law review and next steps. Cale Henderson reported that once the Planning Consultant reviews and finalizes Council's feedback and the changes are accepted by Council, public meetings will be scheduled to review the first draft.

Councillor Peter Frost reported that while the Bayfield dock disposal days were overall quite successful, feedback was provided that it was difficult for property owners in Nares to bring their docks to the drop off location. Councillor Frost suggested that alternative drop off locations are considered in the future.

Council recessed 9:52 a.m. and resumed business at 10:00 a.m.

**10. OTHER BUSINESS CONT'D**

**Interview of Candidates – Ward 6 Council Vacancy**

Maryann Weaver provided Council with an overview of how candidate interviews and voting would proceed. Candidates made presentations to Council in the following order:

- i) Terrence Forth
- ii) James Gilchrist
- iii) Dan MacLeod
- iv) Michael Ugarenko
- v) Lawrence Philp

Council recessed 11:12 a.m. and resumed business at 11:25 a.m.

Upon hearing all the candidates' presentations, each Council member proceeded to vote for up to three candidates. The result of the vote saw Terrence Forth, Dan MacLeod and Lawrence Philp in the top three. The remaining candidates who received the fewest number of votes were excluded from further consideration. Council went into a closed meeting to discuss the remaining candidates.

**11. CLOSED MEETING**

**21-168**

**Moved by Councillor Sheard  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that Council move into a CLOSED MEETING at 11:30 a.m., pursuant to Section 239(2) (b) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board members; and the security of the property of the municipality of local board.

**Council Vacancy – Candidates**

Carried.

**OPEN MEETING**

**21-169**

**Moved by Councillor Frost  
Seconded by Councillor Andrews**

**NOW THEREFORE BE IT RESOLVED** that Council move out of a CLOSED MEETING at 11:43 a.m.

Carried.

Council recessed 11:44 a.m. and resumed business at 11:54 a.m.

**12. OTHER BUSINESS CONT'D**

**Interview of Candidates – Ward 6 Council Vacancy – Continued**

Council proceed to vote for one candidate. Dan MacLeod was the successful candidate, receiving more than one-half of the votes.

Maryann Weaver administered the Declaration of Office from the newly appointed Councillor from Ward 6, Dan MacLeod.

**13. BY-LAWS CONT'D**

**Appointment of Ward 6 Councillor**

**2021-48**

**Moved by Councillor Andrews  
Seconded by Councillor Manners**

That By-law 2021-48, being a By-law to appoint Dan MacLeod to fill the vacancy in the Office of Ward 6 Councillor for the Township of The Archipelago, be read and finally passed in Open Council this 17<sup>th</sup> day of September, 2021.

Carried.

**Appointment of Councillor to Committee of Adjustment**

2021-49

Moved by Councillor Sheard  
Seconded by Councillor Frost

That By-law 2021-49, being a By-law to appoint Dan MacLeod to fill the vacancy that occurred on the Committee of Adjustment, be read and finally passed in Open Council this 17<sup>th</sup> day of September, 2021.

Carried.

**Appointment of Councillor to The Archipelago Area Planning Board**

2021-50

Moved by Councillor Mead  
Seconded by Councillor Ashley

That By-law 2021-50, being a By-law to appoint Dan MacLeod to fill the vacancy that occurred on The Archipelago Area Planning Board, be read and finally passed in Open Council this 17<sup>th</sup> day of September, 2021.

Carried.

**14. CONFIRMING BY-LAW**

2021-51

Moved by Councillor Emery  
Seconded by Councillor Zanussi

That By-law 2021-51, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on September 17<sup>th</sup>, 2021, be read and finally passed in Open Council this 17<sup>th</sup> day of September, 2021.

Carried.

**15. ADJOURNMENT**

21-170

Moved by Councillor Andrews  
Seconded by Councillor Mead

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on September 17<sup>th</sup>, 2021 be adjourned at 12:03 p.m.

Carried.

**TOWNSHIP OF THE ARCHIPELAGO**

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Bert Liverance, Reeve

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Maryann Weaver, Clerk



**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**September 16, 2021**  
**Via Zoom Meeting**  
**9 James Street, Parry Sound, Ontario**

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Council Members Present: Reeve:	Bert Liverance	
Councillors:	Laurie Emery	Ward 1
	Greg Andrews	Ward 1
	Peter Frost	Ward 2
	Earl Manners	Ward 3
	Scott Sheard	Ward 3
	David Ashley	Ward 4
	Alice Barton	Ward 4
	Rick Zanussi	Ward 4
	Ian Mead	Ward 5
	Vacant Seat	Ward 6

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Joe Villeneuve, Manager of Corporate Services  
Cale Henderson, Manager of Development & Environmental Services  
Erin Robinson, Chief Financial Officer/ Treasurer  
Greg Mariotti, Manager of Operational Services

**1. ENVIRONMENT**

**Georgian Bay Mnidoo Gamii Biosphere – Partnership Renewal**

Councillor Alice Barton introduced Greg Mason, Georgian Bay Biosphere (GBB) General Manager, and Delaina Arnold, GBB Education Program Manager to Council and provided a brief summary on the Township's Partnership Renewal with GBB. Mr. Mason and Ms. Arnold presented partnership highlights during the last four years and goals and objectives for the next four years.

Councillor Alice Barton asked if there were any major differences between the last memorandum of understanding (MOU) and the renewal. Ms. Arnold noted that modifications were minimal and included updating mileage rates and the communication plan and GBB name revisions.

## **2. FINANCE AND ADMINISTRATION**

### **2022 Schedule of Meetings**

Maryann Weaver presented the proposed 2022 schedule of meetings. The Committee was in agreement.

Staff was directed to bring a resolution forward to the September Council Meeting.

### **Vacancy on Agencies/Committees/Boards**

- Public Works Committee Chair
- Parry Sound Community Policing Advisory Committee
- West Parry Sound District Museum Board

Reeve Liverance presented the Nomination Committee's recommendations for Agencies/Committees/Boards vacancies.

Councillor Scott Sheard was nominated as the Public Works Committee Chair. Councillor Rick Zanussi was nominated for Public Works Committee Vice Chair. Councillor Scott Sheard was nominated as the Township of The Archipelago Parry Sound Community Policing Advisory Committee representative. Councillor David Ashley was nominated as the Township of The Archipelago Parry Sound Community Policing Advisory Committee alternate representative.

Reeve Liverance was nominated as The Township of The Archipelago Parry West Parry Sound District Museum Board representative. Councillor Earl Manners was nominated as The Township of The Archipelago Parry West Parry Sound District Museum Board alternative representative.

Staff was directed to bring the appropriate resolutions forward to the September Council Meeting.

### **Great Neighbour Guidelines Document**

Joe Villeneuve reported on the creation of the Great Neighbour Guideline Document and how the document will be used as a communication tool to inform new residents of Township values and best practices.

Council made some suggestions to the document, Mr. Villeneuve noted that these suggestions would be considered.

Councillor David Ashley requested that the document be sent to Council before print production for a final review.

### **WPSGN Imagery Acquisition**

Joe Villeneuve reported on the need for execution of a Participant Agreement with the MNRF to acquire aerial imagery products from the 2021 imagery collection initiative.

Staff was directed to bring a resolution forward to the September Council Meeting.

**Closed Meeting**

**Moved by Councillor Mead  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move into a CLOSED MEETING at 10:40 a.m., pursuant to Section 239(a) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with security of the property of the municipality or local board.

**i) Security of Municipal Property**

Carried.

**Open Meeting**

**Moved by Councillor Zanussi  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move out of a CLOSED MEETING at 10:50 a.m.

Carried.

**Legal Update**

Councillor David Ashley if CP Rail discussions were finalization. John Fior confirmed that all proceedings related to this matter were complete.

The Committee recessed for a break at 10:51 a.m. and resumed business at 11:01 a.m.

**Connectivity Committee Update**

Joe Villeneuve provided Council with an update on connectivity projects within the Township and surrounding area.

**3. PLANNING AND BUILDING**

**Building Permit Summary**

Councillors Peter Frost and Earl Manners requested an explanation as to why permit fees haven't changed in the last ten years. Cale Henderson noted that he will relay this question to Rob Farrow, who will provide Council an explanation via email.

**Closed Meeting**

**Moved by Councillor Sheard  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move into a CLOSED MEETING at 11:39 a.m., pursuant to Section 239(2)(c)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with a proposed or pending acquisition or disposition of land by the municipality or local board; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- i) OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update
- ii) Property acquisition
- iii) Manitou Inn Site Alteration Update

Carried.

**Open Meeting**

**Moved by Councillor Sheard  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move out of a CLOSED MEETING at 12:17 p.m.

Carried.

**Shore Road Allowance Applications – Ministry of Natural Resources and Forestry**

Cale Henderson informed Council of recent challenges obtaining Ministry of Natural Resources and Forestry (MNRF) consent for road shore allowances, reporting that there are currently 4 applicants waiting for a response from MNRF. Mr. Henderson asked Council to consider waiving MNRF consent until the MNRF have a dedicated staff member overseeing road shore allowances. The Committee was in agreement.

Staff was directed to bring a resolution forward to the September Council Meeting.

Councillor David Ashley informed Council of the growing number of floating cottages in Port Severn. Councillor Ashley inquired how the Township could prevent this type of thing from happening in the Archipelago. Cale Henderson reported to Council that municipalities have no planning authority on the water.

The Committee recessed for a break at 12:39 p.m. and resumed business at 1:15 p.m.

#### **4. PUBLIC WORKS**

##### **Operational Services Update**

Greg Mariotti reported on various public works activities and initiatives. Mr. Mariotti provided updates on the Pointe au Baril Islanders Association dock disposal day, new signage for the Pointe au Baril Nursing Station, and the Municipal Wharf seawall project.

##### **Blue Box Transition Information Update Report**

Greg Mariotti provided Council with a brief update on the Blue Box Transition and what the program will entail when it launches.

##### **Application for Ontario Trillium Foundation, Community Building Fund – Capital Stream funding to contract a roof over the Pointe au Baril Rink and, funds permitting, replace the rink boards, lighting, watering system and seating area**

Greg Mariotti informed Council about a new Ontario Trillium Foundation funding opportunity for sports and recreation facilities throughout the province.

Mr. Mariotti reported that he received a very large quote to erect a steel roof over the outdoor rink in Pointe au Baril, further reporting that he will be requested a revised quote to for a wooden structure.

#### **5. ADJOURNMENT**

Meeting adjourned at 1:42 p.m.

TOWNSHIP OF THE ARCHIPELAGO

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Bert Liverance, Reeve

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Maryann Weaver, Clerk



## CAO REPORT on COUNCIL DIRECTIONS - October 2021

Council Date	Department	Item	Update / Status	Date to return to
July 16, 2020	CAO	Council's Strategic Principles/Strategic Plan	Final version of Plan will be presented at the November Council Meeting.	Ongoing
September 17, 2020	Corporate Services	Connectivity	Plan, land, agreements, communication	Ongoing
January 22, 2021	Planning	Site Alteration By-law	Consultant preparing draft by-law and researching potential municipal costs.	Ongoing
January 22, 2021	Planning	Land Supply Study	Retained Consultant, completing study. Will be presenting to Council in September at a special meeting of Council.	9/30/2021
April 9, 2021	Corporate Services	Pointe au Baril Land Transfer	Process the transfer of lands from Twn PS (Highway 69 old EMS site)	Completed
April 9, 2021	Development/Operations	Phragmites	Phragmites resolution forwarded to all parties. Working towards implementing other direction (clean equipment protocol, follow up with MTO, implement best management practices, etc.)	Ongoing
April 30, 2021	Corporate Services	Land Acquisition	Conclude process for acquiring property for PauB Tower Build	Completed
May 21, 2021	Environment	Washing Machine Filters	Investigate purchase of filters and distribution to community.	Ongoing
August 20, 2021	Clerk	Ward 6 Council Vacancy - Appointment	Dan MacLeod was appointed as Ward 6 Councillor on September 17, 2021	Completed
August 20, 2021	Clerk	In Person Council Meetings	Continue to monitor public health guidelines, recommendations and best practices to determine when it will be appropriate to commence in person meetings. Currently working with IT consultant to outfit the council chambers with equipment to upgrade video and audio recording of meetings	11/19/2021

## **Georgian Cliffs Memorial Cemetery Committee Report**

**October 4, 2021**

**To: Township of the Archipelago Council**

The Georgian Cliffs Memorial Cemetery Committee met by Zoom on Monday October 4, 2021. In attendance were Councillors Laurie Emery, Peter Frost and Earl Manners (Chair) along with community representatives Muriel McKay and Toby Cavers. Maryann Weaver, Clerk and Greg Mariotti, Manager of Public Works represented Township staff.

The first item of business was a review of The Township Cemetery Bylaw and Draft revision of the Bylaw prepared by Maryann Weaver. The current bylaw no longer aligns with amendments to provincial legislation and regulations governing the operation of cemeteries nor the Committee structure established by Council in 2019. The Committee was asked to provide recommendations regarding who may be interred at the cemetery, what rules should govern the use of the cemetery columbariums and scattering grounds and the pricing system for cemetery services. The Draft will be updated for final review at the next meeting of the Committee on November 4th and then forwarded to Council for consideration and approval.

Remembrance Day Services were reviewed. The Britt Legion will be contacted to see if they can send a representative to perform the services as Lynn Barron who has performed the services in the past has moved to Blind River. Base Borden has provided representation at other services in the area and the Parry Sound Legion are alternative contacts to provide a Remembrance Day Service. All the donors of the wreaths have been identified by Nicolle at the Community Centre and will be contacted prior to Remembrance Day to determine their participation.

As in previous years, the Cemetery will not be maintained following October 15 for the winter months. Patrons may visit the cemetery at their own risk.

Finally, a proposed Budget for 2022 was reviewed and recommended to Council for approval. Administrative costs have been reduced in the Budget based upon recent experience. There are no new Public Works initiatives planned for 2022 and it includes a recommendation for a further \$7,500 allocation to the Reserve Fund for the future purchase of a columbarium and/or monument.

Thanks to all the committee members for their time and positive input.

**Township of The Archipelago**



**COUNCIL CORRESPONDENCE**

**Regular Meeting of Council**

**October 22, 2021**

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**REQUESTS FOR SUPPORT**

[A]

**FEDERAL GOVERNMENT**

[01]

**PROVINCIAL GOVERNMENT**

[02]

**MUNICIPALITIES**

[03] TOWN OF PARRY SOUND

RE: Request to Province to withdraw its appeal against the Ontario Superior Court, enter into good-faith negotiations and commit to settle ongoing Treatie annuities litigation out-of-court

**FIRST NATIONS**

[04]

**RATEPAYERS' ASSOCIATIONS**

[05]

**RATEPAYERS/OTHERS**

[06]

**AGENCIES**

[07] DISTRICT OF PARRY SOUND WEST BELVEDERE HEIGHTS

RE: Independent Auditors' Report, Year Ended March 31, 2021

- [08] GEORGIAN BAY BIOSPHERE  
RE: GBB Annual Report
- [09] WEST PARRY SOUND DISTRICT MUSEUM  
RE: News from Tower Hill  
RE: West Parry Sound District Museum 2020 YTD Annual Report
- [10] WEST PARRY SOUND ECONOMIC DEVELOPMENT COLLABORATIVE  
RE: August 23-27 Update  
RE: September 6-10 Update  
RE: September 13-17 Update  
RE: October 4-8 2021 Update
- [11] WEST PARRY SOUND HEALTH CENTRE  
RE: Zoom Invite for Long Term Care Master Plan Meeting

**PLANNING**

[12]

**PLANNING BOARD**

[13]

**ENVIRONMENT**

[14]

**MISCELLANEOUS**

- [15] BAY NOTES – COUNCILLOR MANNERS & SHEARD WARD 3 NEWSLETTER  
RE: September 2021 Council Meeting

The Corporation of the  
**TOWNSHIP OF THE ARCHIPELAGO**

By-Law No. 2021 -

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Being a By-law to authorize the Reeve and Clerk to execute an Agreement  
between the Georgian Bay Mnidoo Gamii Biosphere and the  
Township of The Archipelago for Environmental Services

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**WHEREAS** pursuant to *the Municipal Act, 2001*, S.O. 2001, c.25, S. 8, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Corporation of the Township of The Archipelago wishes to enter into an agreement with the Georgian Bay Mnidoo Gamii Biosphere for the provision of Environmental Services;

**NOW THEREFORE BE IT ENACTED** as a By-law of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and the Clerk be and are hereby authorized to execute and affix the Corporate Seal to the Agreement between the Georgian Bay Mnidoo Gamii Biosphere and the Corporation of the Township of The Archipelago for the period January 1, 2022 to December 31, 2024; and
2. That this By-law shall come into force and take effect on the day of the final passing thereof.

**READ and FINALLY PASSED in OPEN COUNCIL** this 22<sup>nd</sup> day of October, 2021.

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Reeve

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Clerk

## MEMORANDUM OF PARTNERSHIP

Agreement made in duplicate this \_\_\_\_ day of \_\_\_\_\_, 2021

**BETWEEN:** **THE CORPORATION OF THE TOWNSHIP OF THE  
ARCHIPELAGO**, hereinafter referred to as the "TOA"

and

**GEORGIAN BAY MNIDOO GAMII BIOSPHERE**,  
hereinafter referred to as "GBB"

**WHEREAS** the goal of the partnership between GBB and the TOA is to provide for high quality and accessible, environmental information sharing and programming;

**AND WHEREAS**, this specifically means working to increase environmental literacy and awareness among ratepayers within the Township of The Archipelago and increasing the capacity to address/respond to environmental issues, challenges, and opportunities;

**AND FURTHERMORE**, that this programming helps to meet the mandate of a UNESCO (United Nations Education Scientific and Cultural Organization) designated world Biosphere Reserve and more specifically, the strategic objectives of Georgian Bay Mnidoo Gamii Biosphere.

**NOW THEREFORE** the TOA and GBB agree as follows:

### 1. TERM

This Agreement shall commence on the 1st day of January 2022 and terminate on the 31st day of December 2026 (4 years).

This agreement may be renewed or amended subject to agreement of both the TOA and GBB.

A "Workplan and Budget" identified in Appendix 'A' to this agreement will be reviewed and agreed upon annually and will be considered an annual addendum to this agreement.

This agreement may be terminated at any time by either party provided a minimum of one month notice.

### 2. DESIGNATED REPRESENTATIVES

TOA staff and Council and GBB staff and board are free to contact and discuss matters pertaining to the workplan and deliverables identified in the workplan. However, matters pertaining to the nature of the agreement, final approval of deliverables/products in the workplan and any matters of conflict will be dealt with through the following two representatives:

- i) For the TOA is:  
**Manager of Development & Environmental Services – Cale Henderson**  
Township of the Archipelago  
9 James Street  
Parry Sound, ON
- ii) For GBB is:  
**General Manager – Greg Mason**  
125 William St.  
Parry Sound, ON
- iii) Both the TOA and GBB agree that they may designate a different representative by providing notice in writing.

### 3. TOA RESPONSIBILITIES

- i) Will provide communications guidance and general oversight over ensuring project deliverables/objectives are clearly communicated to GBB;
- ii) Will provide information to assist in the creation and delivery of environmental programs;
- iii) Oversee the implementation of this Agreement.

### 4. GBB RESPONSIBILITIES

- i) Adhere to the workplan, agreed to during TOA budget deliberations and appended annually to this agreement as Appendix A.

- ii) Provide reports to the TOA representative on the status of the workplan;
- iii) Provide the TOA Environment Committee with twice annual status updates;
- iv) Revise and modify work and monitoring plan based on TOA input;
- v) Present a proposed workplan and budget to TOA in October/November of each year of the agreement;
- vi) Maintain accurate accounting of expenses;

## 5. FINANCIAL

GBB will invoice TOA on a quarterly basis for the previous quarter of work. GBB reserves the right to invoice more regularly should the amount of work being undertaken exceed \$10,000 in any given quarter.

GBB agrees to charge TOA on a per hour basis for all human resource costs. Mileage will be charged at a rate as established by GBB policy for that period.

GBB will alert the TOA should a workplan area financials be within 10% of the established 'budget' amount for that workplan area and projected to exceed that budget.

GBB agrees to work with TOA to seek grants where there is a reasonable expectation of success. Discussion will occur in advance of the receipt of any grant respecting how it will be dispensed/shared between the two organizations. GBB will be responsible for applying for grants in their entirety (TOA will not write nor provide resources) unless the grant writing is explicitly requested by the TOA.

Where GBB receives a grant that proposes to undertake all or a portion of the workplan identified in Appendix A, GBB & TOA will discuss and agree to an appropriate allocation of the grant to offset the annual budget allocation from the TOA to GBB.

As part of the annual workplan, the TOA has the ability to seek 'Ad Hoc' advice from GBB on matters. This 'Ad Hoc' work will constitute 'new' work and be an addition to the workplan outlined in Appendix A to this agreement. In such instances, GBB will provide a budget and time estimate for delivery of the work and the TOA agrees to such an amendment and reimburse GBB as per that budget. Ad Hoc work, outside of the other areas of the workplan must be identified by the GBB to TOA prior to starting any such work or no reimbursement of work will be permitted.

## 6. COMMUNICATIONS

Both parties agree to refer to the collaborative effort undertaken through this Memorandum as a 'Partnership'.

Communications roles and messaging will be jointly agreed on between GBB management and Managing staff at TOA.

## 7. SIGNATURES

This agreement is executed on behalf of the parties by their duly authorized signing officer this \_\_\_\_\_ day of \_\_\_\_\_ 20

\_\_\_\_\_  
(Witness) (Date) On behalf of the TOA

\_\_\_\_\_  
(Witness) (Date) On behalf of the GBB